14-DAY CASH FLOW CHECK

Follow the money: Booked -> Ready -> Completed -> Invoiced -> Collected.

Company: _____ **Review date:** _____ **One owner. One next action. One check date.**

Job / customer	Stage	Booked $	Ready $	Complete not billed $	Invoice open $	Expected date	Owner / next action
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							

Use this tool for one normal week. Fix the largest repeated cause before adding complexity.

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